

**Harris County Department of Education  
Minutes of Rescheduled Regular Meeting / Called Board  
Meeting  
July 30, 2025**

---

The Harris County Board of School Trustees met in called session on July 30, 2025, in the Board Room, at 6300 Irvington Boulevard, Houston, Texas 77022. Amy Hinojosa, Board President, called the meeting to order at 1:02 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

**Board Members**

**Present:**

Amy Hinojosa, Board President; Richard Cantu, Board First Vice President; Erica Davis, Board Second Vice President; Andrea Duhon; John McGee and Silky Joshi

**Board Members**

**Absent:**

Eric Dick

**Board Attorney:**

Cory Rush

**Administration:**

James Colbert, Jr., County School Superintendent; Jesus Amezcua, Assistant Superintendent for Business Services; Jonathan Parker, Assistant Superintendent for Academic Support; C.J. Rodgers, Assistant Superintendent for Education & Enrichment; Jessica Bermea, Executive Assistant to Board of Trustees; Lisa Caruthers, Senior Director, CASE for Kids; Danielle Clark, Chief Communications Officer; Jeff Drury, Director Choice Partners; Leslie Edwards-Ethridge, Director, Center for Safe and Secure Schools; Chris Hoesel, Director Information Technology; Edna Johnson, Director of Purchasing; Marica Leiva, Chief Accounting Officer; Lindsey Sanders, Director Communications and Creative Services; Dr. Michelle Willaims, Executive Director Facilities

**Visitors:**

None.

**Harris County Department  
of Education Minutes of  
Called Board Meeting**

1. **Invocation** - Brandy Bullock, Sr. Accounts Payable Specialist, Business Services
2. **Pledge of Allegiance to the US flag** - Gabriel Moya, Procurement Coordinator, Procurement Services
3. **Pledge of Allegiance to the Texas flag** - Gabriel Moya, Procurement Coordinator, Procurement Services
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

*None.*

5. **Public Hearing on HCDE 2025-2026 Budget**

*President Amy Hinojosa opened the public hearing for comments from the public; no member of the public requested to speak during the public hearing.*

*Public Hearing ended at 1:26 p.m.*

6. **REPORTS AND PRESENTATIONS**

- A. **Superintendent Monthly Report** - James Colbert, Jr.

*Superintendent James Colbert, Jr. extended an invitation to board members to attend the 2025 HCDE Convocation scheduled for Friday, August 8, 2025. Superintendent Colbert emphasized the significance of Convocation as an opportunity to participate in activities, fellowship and connect with others who share a common cause. Superintendent Colbert announced the first day of school for HCDE is scheduled for Monday, August 25, 2025. The Superintendent will take a tour of all HCDE facilities for the new year. Superintendent Colbert also informed the Board that staff members are participating in professional development and preparing for the upcoming school year.*

- B. **Annual Division Update** - Business Services

- C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*Board First Vice President Richard Cantu recognized CASE for Kids, Senior Director Lisa Caruthers and Chief of Staff Danielle Bartz for collaboration with HCDE leaders and staff, along with community partners including East Aldine District, Children at Risk, Baker Ripley, Harris County Precinct 2, and Aldine ISD for their involvement with the Symposium for Youth Development. Trustee Cantu emphasized the importance of the need for youth development programs to better prepare youth for the future.*

- D. **Report of Board Committees** - Committee Chairs

*None.*

E. **Monthly Financial Reports through 06/30/2025** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

*Board President Hinojosa requested to pull item 7.C.; Trustee Duhon requested to pull item 7.F.2; and Board Second Vice President Davis requested to pull item 7.D.8.*

*Motion made by Board Second Vice President Davis, seconded by Board First Vice President Cantu to approve all items under Action Items- Consensus with the exception of items 7.C., 7.F.2, and 7.D.8.*

*Motion passes with 6-0 voting to approve all items under Action Items- Consensus with the exception of items 7.C., 7.F.2., and 7.D.8.*

7. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for June 2025

B. Consider approval of the following Board Meeting Minutes:

1. June 18, 2025 Regular Board Meeting Minutes
2. June 24, 2025 Called Board Meeting Minutes
3. July 16, 2025 Board Budget Workshop Minutes
4. July 16, 2025 Policy Committee Minutes

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$1,000,500 for Highpoint School East with the following districts:** Aldine ISD for 30 in-county annual contracts (\$11,500 each); Channelview ISD for 30 in-county annual contracts (\$11,500 each); Sheldon ISD for 19 in-county annual contracts (\$11,500 each); and Spring Branch ISD for eight in-county annual contracts (\$11,500 each) for the period of 08/25/2025 through 06/04/2026.
2. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$870,250 for ABS East with the following districts:** Clear Creek ISD for 18 in-county annual contracts (\$24,050 each); Goose Creek CISD for 12 in-county annual contracts (\$24,050 each); and Santa Fe ISD for five out of-county annual contracts (\$29,750 each) for the period of 08/25/2025 through 06/04/2026.
3. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$178,500 for ABS West with the following districts:** Bellville ISD for two out-of-county annual contracts (\$29,750 each); Brenham ISD for three out-of-county annual contracts (\$29,750 each); and Navasota ISD for one out-of-county annual contract (\$29,750 each) for the period of 08/25/2025 through 06/04/2026.

4. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$153,810 for School-Based Therapy Services with the following districts:** Montgomery ISD (five students served in FY2024) for Music Therapy in the amount of \$7,980 for the period of 08/01/2025 through 07/31/2026; Sweeny ISD (10 students served in FY2024) for Physical Therapy in the amount of \$8,550 for the period of 08/16/2025 through 08/15/2026; and, Tomball ISD (110 students served in FY2024) for Physical Therapy, Music Therapy and Occupational Therapy in the amount of \$137,280 for the period of 08/01/2025 through 06/30/2026.
  5. **Consider ratification of Interlocal (Revenue) Agreements for FY 2025 in the aggregate amount of \$81,900 for ABS East with the following districts:** Clear Creek ISD for 11 in-county ESY (Summer School) contracts (\$6,300 each); and Goose Creek CISD for two in-county ESY (Summer School) contracts (\$6,300 each) for the period of 06/11/2025 through 07/10/2025.
  6. **Consider ratification of Interlocal (Revenue) Agreement for FY 2025 in the aggregate amount of \$14,000 for ABS West with the following district:** Fort Bend ISD for two out-of-county ESY (Summer School) contracts (\$7,000 each) for the period of 06/11/2025 through 07/10/2025.
  7. **Consider rescinding the prior approval of Interlocal (Expenditure) Agreement with CASE for Kids Leadership Academy: Afterschool Work-Based Learning Initiative and Gulf Coast Workforce Board** in the amount of \$34,200 to serve 10 high school students in a paid, work-based learning experience at Crosby ISD.
  8. **Consider ratification of amended Interlocal (Expenditure) Agreements for FY 2025 CASE for Kids Nita M. Lowey 21st Century Community Learning Center(s) Cycle 12, Year 2 grant,** to extend the date of grant from the period of 08/01/2024 through 07/31/2025 to now read 08/01/2024 through 09/30/2025 with the following entities: Crosby Independent School District, Galena Park Independent School District; Houston Independent School District; Sheldon Independent School District, Spring Independent School District, and Southwest Public Schools.
- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
1. **Consider approval for the ratification of the Contract Award for job no. 25/018MF for Technology Products and Services for the period of 07/16/2025 through 05/20/2026 for the following vendors:** ACCO Brands Corporation dba ACCO Brands USA LLC (25/018MF-02); CDW LLC dba CDW Government LLC, CDE Government (25/018MF-12); Clever Inc. (25/018MF-16); Us Enterprise operations, LLC dba Knight office solutions & knight enterprise solutions (25/018MF-33); NoodleTools, Inc. (25/018MF-42); NWN Corporation (25/018MF-44); PCS Telecom, Inc. (25/018MF-49); PowerSchool Holdings LLC dba PowerSchool Group LLC (25/018MF-54); Sirius Education Solutions LLC DBA Sirius Education Solutions (25/018MF-63); **and delegate authority to the HCDE Superintendent or his designee to negotiate, finalize, and execute the contract documents for the following vendor:** CDW LLC dba CDW Government LLC, CDW Government (25/018MF-12).

2. **Consider approval for the ratification of the Contract Award for job no. 25/021SG for Automotive Equipment, Tires, Parts, Supplies, Services, and Related Items for the period of 07/16/2025 through 05/20/2026 with the following vendor: Mohawk Lifts LLC (25/021SG-02).**
  
3. **Consider approval of the ratification of the Contract Award for job no. 25/032SG for Staffing and Related Services contracting for the period of 07/16/2025 through 07/15/2026 with the following vendors:**22nd Century Technologies, Inc. (25/032SG-01); A-1 Personnel of Houston, Inc. (25/032SG-02); Abacus Service Corporation (25/032SG-03); Action Staffing of Georgia, Inc. (25/032SG-04); ALOIS LLC (25/032SG-05); American Technology Consulting, LLC (25/032SG-06); BE Staffing Solutions (25/032SG-07); BuzzClan, LLC. (25/032SG-09); Adroix Corp dba Codeforce 360 (25/032SG-10); Cogent Infotech Corporation (25/032SG-11); Compunnel Software Group, Inc. dba Compunnel, Inc. (25/032SG-12); Smith Temporaries Inc. dba CornerStone Staffing (25/032SG-13); Cooperative Personnel Services dba CPS HR Consulting (25/032SG-14); CROSS COUNTRY STAFFING, INC. dba Cross Country Healthcare Staffing Services (25/032SG-15); Deirdre Orr dba Deirdre Orr Consulting, LLC. (25/032SG-16); E7Strategies Inc. (25/032SG-17); Elegant Enterprise-Wide Solutions, Inc. (25/032SG-18); Elite Solution LLC (25/032SG-19); eNcloud Services LLC (25/032SG-20); Vidhwan Inc dba E-Solutions (25/032SG-21); Hireteq Solutions Inc. (25/032SG-22); Harris-Jones Staffing & Recruiting, LLC dba HJ Staffing (25/032SG-23); Infojini Inc. (25/032SG-24); InstantServe Limited Liability Company (25/032SG-25); LanceSoft, Inc. (25/032SG-26); LaneStaffing, Inc. (25/032SG-27); Marathon Staffing Group, Inc. (25/032SG-28); MSys Inc. (25/032SG-29); ObjectWin Technology, Inc. (25/032SG-30); Omm Inc. dba Omm IT Solutions (25/032SG-31); openwork, LLC (25/032SG-32); PROLIM Global Corporation (25/032SG-33); Pro-Touch Nurses Inc, dba Protouch Staffing (25/032SG-35); RADgov, Inc. (25/032SG-36); Rang Technologies Inc (25/032SG-37); Synergy Staffing Inc (25/032SG-40); The Reserves Network, Inc. (25/032SG-41); THE SPEARHEAD GROUP INC. (25/032SG-42); Tryfacta, Inc.
  
4. **Consider approval for the ratification of the Contract Award for job no. 25/033MR for Job Order Contracting IDIQ Minor Construction, Maintenance, Repair, Alteration, Renovation, and Remediation Services Contracting for the period of 07/16/2025 through 07/15/2026 with the following vendors :** Allied Facility Partners, LLC (25/033MR-01); Amstar, Inc. (25/033MR-02); Basic IDIQ, Inc. (25/033MR-03); Bear Construction Company (25/033MR-04); BMS CAT, LLC (25/033MR-05); Blue Ox Construction, Inc (25/033MR-06); BROWN & ROOT INDUSTRIAL SERVICES, LLC (25/033MR-07); Crowned Eagle Construction, LLC (25/033MR-08); DivisionOne Construction (25/033MR-09); Dunhill Development and Construction, LLC dba Dunhill Construction (25/033MR-10); E Contractors USA, LLC (25/033MR-11); Geoffrey Daenen dba EcoXstream, LLC (25/033MR-12); EMA Sport Solutions LLC (25/033MR-13); ERC Environmental & Construction Services, Inc. dba ERC (25/033MR-14); Evolve Holdings, Inc. (25/033MR-15); F.H. Paschen, S.N. Nielsen & Associates LLC (25/033MR-16); Dura Pier Facilities Services, LTD dba Facilities Sources (25/033MR-17); FALKENBERG CONSTRUCTION CO., INC. (25/033MR-18); Floors 2 Adore (25/033MR-19); FMG Construction Group, LLC (25/033MR-20); Freedom Construction - a series of tFg Companies LLC dba Freedom Construction (25/033MR-21); GC Commercial Construction LLC (25/033MR-22); General Commercial Solutions, LLC (25/033MR-23); Generocity Services Inc. (25/033MR-24); Gerloff Company, Inc. (25/033MR-25); Horizon International Group, LLC (25/033MR-26); HVAC MECHANICAL SERVICES OF TEXAS LTD DBA HUNTON SERVICES (25/033MR-27); Indi Construction Partners LLC (25/033MR-28); Jamail & Smith Construction, LP (25/033MR-29); JonesCo General Contractors, LLC (25/033MR-30); JR Thomas Group, Inc dba The Thomas Group (25/033MR-31); Leopardo Construction, Inc. (25/033MR-32); Lee Construction & Maintenance Company dba LMC Corporation (25/033MR-33); METCO Engineering, Inc. dba METCO Engineering, Inc. (25/033MR-34); Millennium Project Solutions Inc.

(25/033MR-35); Nash Industries, Inc. (25/033MR-36); Noble Texas Builders, LLC (25/033MR-37); Prestige Building Group (25/033MR-38); Quad-Tex Construction, Inc. (25/033MR-39); Javier Rodriguez dba Redline Builders LLC (25/033MR-41); Rio United Builders LLC (25/033MR-42); SDB, Inc. dba SDB Contracting Services (25/033MR-43); Preferred Facilities Group - USA LLC (25/033MR-44); SIGNS AND MORE LLC (25/033MR-45); SKO Elite Repair LLC (25/033MR-46); Southern Brothers Properties (25/033MR-47); SpawGlass Construction Corporation (25/033MR-48); Sphere Superior Services, LLC (25/033MR-49); Sterling Structures, Inc. (25/033MR-50); JC Stonewall Constructors, LP (25/033MR-51); Structured Construction LLC (25/033MR-52); The Pounds Group, LLC dba Sullivan Contracting Services (25/033MR-53); The Fence Lady, Inc. (25/033MR-55); Triton Design and Construction, LLC. (25/033MR-56); VALLA CONSTRUCTION, INC (25/033MR-57); J.T. Vaughn Construction, LLC dba Vaughn Construction (25/033MR-58); and Westco Ventures LLC (25/033MR-59).

5. **Consider approval of the Contract Award for job no. 25/037AK for Site Based Pizza Program for the period of 08/01/2025 through 07/31/2026 with the following vendor: Bull's Eye Brands, Inc. (25/037AK-01).**
6. **Consider approval for the ratification of the Contract Award for job no. 25/038TC for Retail Energy Purchase Contracting for the period of 07/16/2025 through 07/15/2026 with the following vendors: Calpine Corporation dba Champion Energy Services, LLC (25/038TC-01) and VISTRA CORP DBA TXU ENERGY RETAIL COMPANY LLC (25/038TC-02).**
7. **Consider approval for the ratification of the Contract Award for job no. 25/039MF for Electronic Procurement Software Contracting for the period of 07/16/2025 through 07/15/2026 with the following vendors: Authorium, Inc. (25/039MF-01); Purchasing Technology Corp dba Purchasing Technology Corp (25/039MF-02); Raindrop Systems, Inc. (25/039MF-05); S2Integrators LLC (25/039MF-06); and SYSINTELLECTS LLC (25/039MF-07).**
8. **Consider approval of HCDE Interlocal Agreements with: Bradford County School District, Starke, Florida; Housing Authority of the City of San Antonio, San Antonio, Texas; and VIA Metropolitan Transit, San Antonio, Texas.**

**F. Consider approval of the following items for Internal Purchasing:**

1. **Consider approval of Contract Award for Job No. 25/007IA-3 for Local Food and Catering Services, for the period of 08/01/2025 through 07/31/2030 to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Jessica Jones dba Cocoa Cookie Bar; Darian Butler dba DB Delectables; DCT Texas, LLC dba Papa Johns Pizza; Elite Solution, LLC; Nuksy's Fine Catering, LLC and Panera Bread Company.**

**G. Consider approval of the following Revenue Agreements:**

1. **Consider approval of HCDE Early Head Start Child Care Partnerships (EHS-CCP) agreements for the period of 09/01/2025 through 08/31/2026 in the total amount of \$593,000 with the following vendors: John G. Jones Learning Center (RFP 25/030TD) in the amount not to exceed \$115,000; Community Partners Fifth Ward Early Childhood Development Center (RFP 25/030TD) in the amount not to exceed \$125,000; Pasadena Learning Center (RFP 25/030TD) in the amount not to exceed \$175,000; and Successful Starters Learning Academy II (RFP 25/030TD) in the amount not to exceed \$178,000.**

**7.C. Consider acceptance of the following grant awards:**

- 1. Consider acceptance of the Notice of Award (NOA) 06CH013307-01-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for the operation of a Head Start and Early Head Start program in the amount of \$7,022,898 for the budget period of 07/01/2025 through 12/31/2025.**
- 2. Consider acceptance of Notice of Grant Award (NOGA) extension of end date from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 11, Year 4. The amended NOGA modified the grant period of 08/01/2024 through 07/31/2025 to now read 08/01/2024 through 09/30/2025.**
- 3. Consider acceptance of Notice of Grant Award (NOGA) extension of end date from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Centers) Cycle 12, Year 2. The amended NOGA modified the grant period of 08/01/2024 through 07/31/2025 to now read 08/01/2024 through 09/30/2025.**

*Motion made by Board President Hinojosa, seconded by Board First Vice President Cantu to ratify the acceptance of the grant awards in items 7.C.1, 7.C.2, and 7.C.3.*

*Motion passes 6-0 voting to ratify items 7.C.1, 7.C.2, and 7.C.3*

**7. D.8. Consider ratification of amended Interlocal (Expenditure) Agreements for FY 2025 CASE for Kids Nita M. Lowey 21st Century Community Learning Center(s) Cycle 11, Year 4 grant, to extend the date of grant from the period of 08/01/2024 through 07/31/2025 to now read 08/01/2024 through 09/30/2025 with the following entities:** Galena Park Independent School District; Alief Independent School District; Humble Independent School District; Clear Creek Independent School District; Houston Independent School District; BakerRipley Charter-holder for Promise Community School; and Association for the Advancement of Mexican Americans (AAMA).

*Motion made by Board First Vice President Cantu, seconded by Trustee McGee to ratify the amended Interlocal (Expenditure) Agreements for FY 2025 CASE for Kids Nita M. Lowey 21st Century Community Learning Center(s) Cycle 11, Year 4 grant, to extend the date of grant from the period of 08/01/2024 through 07/31/2025 to now read 08/01/2024 through 09/30/2025 with the following entities:* Galena Park Independent School District; Alief Independent School District; Humble Independent School District; Clear Creek Independent School District; Houston Independent School District; BakerRipley Charter-holder for Promise Community School; and Association for the Advancement of Mexican Americans (AAMA).

*Motion passes with 6-0 voting to ratify.*

**7.F.2 Consider approval to amend CH Local FY 2025 to increase Blue Knight Security, LLC (job No. 22/047MR-01) by \$60,000 to the aggregate amount of \$310,000, for security services.**

*Motion made by Trustee Duhon, seconded by Board Second Vice President Davis to approve amendment CH Local FY 2025 to increase Blude Knight Security, LLC (job No. 22/047MR-01) by \$60,000 to the aggregate amount of \$310,000, for security services.*

*Motion passes with 6-0 voting to approve the amendment.*

8. **ACTION ITEMS - NON-CONSENSUS**

1. **Consider approval of the Harris County Department of Education FY 2025-2026 Proposed Annual Budget totaling Out Flows of \$156,736,471; the adoption of this budget also incorporates the 2025-2026 salary increases and schedules recommended by HCDE Administration.**(\$78,900,529 for the General Fund, \$43,637,357 for the Special Revenue Fund,\$3,882,929 for the Debt Service Fund, \$10,422,967 for the Capital Projects Fund,\$7,495,429 for the Internal Service Fund, and \$12,397,260 for the Enterprise Fund.

*Motion made by Trustee McGee, seconded by Board First Vice President Cantu to approve the Harris County Department of Education FY 2025-2026 Proposed Annual Budget totaling Out Flows of \$156,736,471; the adoption of this budget also incorporates the 2025-2026 salary increases and schedules recommended by HCDE Administration. (\$78,900,529 for the General Fund, \$43,637,357 for the Special Revenue Fund, \$3,882,929 for the Debt Service Fund, \$10,422,967 for the Capital Projects Fund, \$7,495,429 for the Internal Service Fund, and \$12,397,260 for the Enterprise Fund.*

*Motion passes with 6-0 voting to approve.*

2. **Consider approval of Contract Renewal option for Worker's Compensation Insurance for HCDE through the Texas Association of School Boards (TASB) Risk Management Fund (fully insured product) for the period of 09/01/2025 through 08/31/2026 and the contract with TASB Risk Management Fund for the period of 09/01/2025 through 08/31/2026 in the amount of \$445,218.**

*Motion made by Trustee Duhon, seconded by Trustee McGee to approve the Contract Renewal Option for Worker's Compensation Insurance for HCDE through Texas Association of School Boards (TASB) Risk Management Fund (fully insured product) for the period of 09/01/2025 through 08/31/2026 and the contract with TASB Risk Management Fund for the period of 09/01/2025 through 08/31/2026 in the amount of \$44,218.*

*Motion passes with 6-0 voting to approve.*

3. **Consider the first reading of the following revised local policies:**

- a. BBD(Local)
- b. BBFA(Local)
- c. CAA(Local)
- d. CCGB(Local)
- e. CDA(Local)
- f. CKC(Local)
- g. CKE(Local)
- h. CQC(Local)
- i. CY(Local)
- j. DCE(Local)
- k. DGBA(Local)
- l. DH(Local)
- m. EEH(Local)
- n. EF(Local)
- o. EHB(Local)
- p. EHBB(Local)
- q. EIE(Local)
- r. FFG(Local)



- s. FNG(Local)
- t. GF(Local)
- u. GKA(Local)
- v. DEC (Local)

*No action was taken on this item.*

**4. Consider moving the date of the September 2025 regular Board meeting.**

*Motion made by Board First Vice President Cantu, seconded by Trustee McGee to move the date of the September 2025 Regular Board meeting to September 10, 2025.*

*Motion passes with 6-0 voting to move the date.*

**5. Consider approval of Resolution adopting Prevailing Wage Rates for HCDE public works/construction facilities projects.** (TEC 2258 requires governmental entities to adopt prevailing wages for construction workers. PBK Architects on behalf of Texas Gulf Coast school district conducted a survey in accordance with TEC 2258).

*Motion made by Board First Vice President Cantu, seconded by Board Second Vice President Davis to approve Resolution adopting Prevailing Wage Rates for HCDE public works/construction facilities projects.*

*Motion passes with 6-0 voting to approve.*

**6. Consider ratification of Amendment of the Service (Expenditure) Agreement for FY 2025 CASE for Kids Leadership Academy (job No. 25/014IA), for the period of 03/01/2025 through 08/31/2025 to increase the expenditure amount by \$15,600.** (The agreement amount is amended from \$185,000 to \$200,600. This amendment includes an increase in funding for the following entity: Black Professionals Cowboys and Cowgirls Association (BPCCA) – 60 students served. The additional funding will allow BPCCA to provide interim stipends to participating students as part of the program's support services.)

*Motion made by Board First Vice President Cantu, seconded by Trustee Joshi to ratify Amendment of the Service (Expenditure) Agreement for FY 2025 CASE for Kids Leadership Academy (job No. 25/014IA), for the period of 03/01/2025 through 08/31/2025 to increase the expenditure amount by \$15,600.*

*Motion passes with 6-0 voting to ratify.*

**7. Consider approval to purchase four Campus Metal Detectors from Quality Security Systems (Job No. 24/050MR-07) in the aggregate amount of \$76,789 for all Special Schools.** (Amount funded through 2024 maintenance notes interest.)

*Motion made by Board First Vice President Cantu, seconded by Trustee McGee to approve the purchase of four Campus Metal Detectors from Quality Security Systems (Job No. 24/050MR-07) in the aggregate amount of \$76,789 for all Special Schools.*

*Motion passes with 6-0 voting to approve.*

8. **Consider approval of the project delivery/contract delivery method of Job Order Contracting and Job Order Contract with Dependable Comfort Air Conditioning & Heating, Inc. (Choice Partners 24/047TC-13)** to provide and install 3 HVAC Roof Top Units at ABS West in the amount of \$390,000 and delegate authority to the Superintendent and his designee to negotiate, finalize, and execute the Job Order Contract. (Funding available from fund balance.)

*Motion made by Board First Vice President Cantu, seconded by Trustee McGee to approve project delivery/contract delivery method of Job Order Contracting and Job Order Contract with Dependable Comfort Air Conditioning & Heating, Inc. (Choice Partners 24/047TC-13) to provide and install 3 HVAC Roof Top Units at ABS West in the amount of \$390,000 and delegate authority to the Superintendent and his designee to negotiate, finalize, and execute the Job Order Contract.*

*Motion passes with 6-0 voting to approve.*

9. **Consider approval of the Ratification for Change Order #4 for the Service Agreement with Indeco Sales, Inc (Choice Partners RFP 23/022MF-08)** for Furniture, Fixtures, & Equipment for the Administrative Building Renovation Project to increase the expenditure by an amount not to exceed \$78,016 and delegate authority to the Superintendent and his designee to negotiate, finalize, and execute the Change Order. (Funding available from fund balance.)

*Motion made by Board First Vice President Cantu, seconded by Trustee McGee to ratify the approval of Change Order #4 for the Service Agreement with Indeco Sales, Inc (Choice Partners RFP 23/022MF-08) for Furniture, Fixtures, & Equipment for the Administrative Building Renovation Project to increase expenditure by an amount not to exceed \$78,016 and delegate authority to the Superintendent and his designee to negotiate, finalize, and execute the Change Order.*

*Motion passes with 6-0 voting to ratify.*

*The Board entered Executive Session at 2:26 p.m.*

9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employee
- B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
- C. **Obtain legal advice** regarding retention incentives.

*The Board reconvened at 3:06 p.m. Board Second Vice President Erica Davis left the meeting at 3:06 p.m. and did not return.*

10. **RECONVENE** for possible action on items discussed in executive session

11. **Consider approval of a resolution regarding retention incentives.**

*Motion made by Board First Vice President Cantu, seconded by Trustee McGee to approve resolution regarding retention incentives.*

*Motion passes with 5-0 voting to approve.*

12. **Discussion and possible action regarding future agenda items**

*None.*

13. **INFORMATION ITEMS**

1. **Announcement of awards received by Business Office during fiscal year 2024 - 2025.**

2. **Submission of grant proposal to Dollar General Literacy Foundation via the Education Foundation of Harris County, in the amount of \$3,000, for the Leaders as Readers Summer Reading Program at ABS-East and ABS-West. The program will serve 125 students.**

3. **Harris County Department of Education has been selected for the Houston Area Continuous Improvement Grant Award through TPI-US.** This grant will support the enhancement of educational programs and includes a \$40,000 allocation for the institution's improvement initiatives. TPI-US will provide technical assistance and guidance to help implement these improvements, with specific instructions for participation outlined in the letter. The program also includes a Deep Dive review process aimed at evaluating and enhancing university-based education preparation programs. Each selected program will receive an additional \$40,000 to support ongoing improvements based on the findings of this review.

4. **A school district that enters into a purchasing contract valued at \$25,000 or more under Education Code 44.031(a) (5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item. HCDE paid fees to the Cooperative purchasing programs listed below; the cooperative, the fees, and the purpose and disposition of the fees are listed below.**

- **Texas Comptroller of Public Accounts (TPASS) \$100 Annual Membership Fee**
- **Houston-Galveston Area Council (H-GAC) \$2,000 Vehicle Purchase fee (2 units)**

- Santex Truck Centers, LTD - 2025 MV607 4 x 2 with 20' Van (liftgate, reverse camera)
- Santex Truck Centers, LTD - 2025 MV607 4 x 2 with 26' Van (liftgate, reverse camera)

- **BuyBoard \$400 Vehicle Purchase Fee (4 units)**

- Parkway Chevrolet, Inc. - 2024 Chevrolet Express Vans

This is information only; no action is necessary.

5. **Submission of grant proposal via the Education Foundation of Harris County, in the amount of \$20,000,** to Mrs. Meyer Clean Day and KidsGardening to support ABS-East's East Bloom Learning Garden. The project will serve 50 students and the surrounding community.

A. **Human Resources**

1. Personnel
2. Employee Count

13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, August 20, 2025, at 1:00 p.m.

*Motion by Board First Vice President Cantu, seconded by Trustee Duhon to adjourn the meeting.*

*Motion passes with 5-0 voting to adjourn.*

*Meeting adjourned at 3:07 p.m.*

  
\_\_\_\_\_  
Amy Hinojosa  
Board President

  
\_\_\_\_\_  
Richard Cantu  
Board First Vice President